

Ref No:
Name:
NHS No.
Date of Birth:



**Wirral Community
Health and Care**
NHS Foundation Trust

Conditions of Loan – Manual Wheelchairs and Buggies

The wheelchair and its accessories belong to the NHS Wheelchair Service (Wirral Community Health and Care NHS Foundation Trust) and are loaned to you on the conditions below:

- You must read and abide by the manufacturer's instructions in the **official user manual** given to you on handover of the wheelchair.
- It must only be used for carrying yourself and must not be given to anyone else.
- It must be used for mobility purposes (not as a walking aid or frame).
- It must not be used in place of static seating.
- It must not be used/ operated under the influence of drugs/ alcohol.
- It must be returned or given up for repair/inspection if we ask you to do so.
- It must not be disposed of/ sold; you must let us know if you have no further use for it or no longer need the wheelchair.
- It must be kept clean and in good working order (this includes all the accessories).
- It must be always protected from damage, such as theft, vandals, severe weather.
- It must not be altered eg make changes to paint work/structure of the wheelchair nor have any attachments fitted without our agreement as this could cause other problems.
- It must not be used on the beach.
- You must only use the cushion, footrests, armrests and accessories supplied by the Wheelchair Service for your wheelchair. Using items from another wheelchair may result in an accident leading to harm/ injury.
- It must not be used on an escalator to move between floors.
- It must not be used for impact/contact sports/activities such as basketball, football, rugby, paragliding, weightlifting.

Wheelchairs provided by the service are not routinely tested or approved for the fitting of power packs, power assisted wheels or stair climbing devices. Individuals who wish to fit these **must ensure** the equipment is compatible and be fitted by a suitable qualified individual preferably the supplier of the power pack, power assisted wheels or stair climbing devices. Please ask us for more information on this if needed.

If you don't understand or you don't agree with any of the conditions of loan detailed above, please inform us straightaway. We will assume that you agree to these conditions if you don't tell us otherwise. **Failure to comply with the conditions of loan may result in withdrawal of your wheelchair and associated equipment.**

We must be informed straight away if:

- The wheelchair and/or accessories are lost and/or damaged or involved in an accident (including when in a vehicle involved in an accident) as safety may be affected.
- You sustain harm/ have any adverse reactions from using your wheelchair.
- You change your name, address, contact details or GP so that we can update our records.
- If you move into a care home /shared care as we may need to check that you are still eligible for equipment from the NHS Wheelchair Service.
- There is a change or worsening of your medical condition, your wheelchair becomes too big or small, or no longer meets your needs.
- You no longer need your wheelchair so that we can arrange collection.

Wheelchair Repair

If your wheelchair requires a repair, contact the Approved Repairer immediately.

Note - Using the wheelchair when it needs a repair could lead to failure and could cause injury. If the wheelchair is dangerous do not use it until it has been repaired.

Repair and maintenance costs will be paid by us; however, you may be liable for any costs incurred due to misuse, neglect or loss.