

Our Ref: CTF011717

5th April 2022

Quality and Governance Service
Wirral Community Health and Care
NHS Foundation Trust
Wing 5, 1st Floor
St Catherine's Health Centre
Derby Road
Birkenhead
Wirral
CH42 0LQ
0151 514 2202

www.wchc.nhs.uk

Re: Freedom of Information Request

Original Request and Response

1. Could you please provide a copy of the Trusts/entity "New Medical Device policy?"

Trust Response – Please see attached the Medical Supplies and Devices Management Policy.

2. Could you please provide a copy of the Trusts/entity "Medical Devices and Procurement Review Group policy?"

Trust Response – Please see attached the Medical Supplies and Devices Management Policy.

3. Could you please provide a copy of the Trusts/entity "Business case template for new medical devices or technology" for new medical/diagnostic device approval?

Trust Response – Please see attached the Business Case Template for Capital and Revenue (used in conjunction with Appendix 1 Medical Devices Procurement Checklist).

4. Could you please provide a list of all approved medical devices in your Trusts/entity? Excel format, word or PDF is fine.

Trust Response – Please find all approved medical devices in the attached spreadsheet.

5. Could you please provide a copy of the policy which supports "medical devices on trial requirements".

Trust Response – Please see attached the Medical Supplies and Devices Management Policy.

6. Could you please provide the policy for including a new pathology test within the Trusts/entity?

Trust Response – The Trust does not complete pathology tests.

7. Could you please provide the policy for the "New medical Product Selection Group"

Trust Response – Please see attached the Policy for the Medical Supplies and Device Management Policy.

8. Could you please confirm how often new medical device review meetings take place?

Trust Response – The meetings for the new medical device review take place every quarter as part of the Medical Devices Safety Group.

9. Could you please provide me the name of the staff member responsible for finances of new medical devices and their email address.

Trust Response – Ian Benjamin (Chief Financial Accountant) is responsible for the financing of new medical devices within the Trust.

All senior staff can be contacted via switchboard 0151 514 2222. Making the personal email addresses of all senior staff public would lead to an increase in correspondence, incorrectly directed procurement correspondence and an increased risk of targeted phishing. The Trust considers these factors would prejudice the effective conduct of public affairs and the information is therefore exempted under Section 36(2)(c) of the FOIA. The Trust has considered the Public Interest Test in applying this exemption, and has concluded that managing this correspondence would require diversion of resources to manage the effects of disclosure. This would be disruptive to the effective conduct of public affairs as described in the Act. The Trust considers that other correspondence streams are open and more appropriate for contacting the Trust. These include the Patient Experience email address wcnt.yourexperience@nhs.net for patients / service users, and the Procurement email address wcnt.procurement@nhs.net for suppliers.

10. Could you please provide me the name of the staff member responsible for procurement of new medical devices and their email address.

Trust Response – Chris Vranich is responsible for the procurement of new medical devices, as he is our Senior Contracts Manager.

All senior staff can be contacted via switchboard 0151 514 2222. Making the personal email addresses of all senior staff public would lead to an increase in correspondence, incorrectly directed procurement correspondence and an increased risk of targeted phishing. The Trust considers these factors would prejudice the effective conduct of public affairs and the information is therefore exempted under Section 36(2)(c) of the FOIA. The Trust has considered the Public Interest Test in applying this exemption, and has concluded that managing this correspondence would require diversion of resources to manage the effects of disclosure. This would be disruptive to the effective conduct of public affairs as described in the Act. The Trust considers that other correspondence streams are open and more appropriate for contacting the Trust. These include the Patient Experience email address wcnt.yourexperience@nhs.net for patients / service users, and the Procurement email address wcnt.procurement@nhs.net for suppliers.

11. Lastly, could you please supply a copy of the last 3 'New Medical Device meeting' minutes and also the location of where they are published on your website?

Trust Response – Please find attached minutes from the last three Medical Devices and Supply Group Meetings. Section 40 of the Freedom of Information Act 2000 has been applied to personal data included within the requested minutes and this data has subsequently been removed.

If you are not satisfied that your Freedom of Information request has been dealt with in an adequate manner, you have the right to request a review, requiring us to review our action and response. To request a review of this response, please contact the FOI Officer, Wirral Community Health and Care NHS Foundation Trust, St Catherine's Health Centre, Derby Road, Birkenhead, Wirral, CH42 0LQ or email: WCNT.foi@nhs.net. You will receive a full response to your request for review within 20 working days of its receipt.



**Wirral Community Health and Care
NHS Foundation Trust**

Chair: Professor Michael Brown CBE DL
Chief Executive: Karen Howell

If you are unhappy with the way we have handled your request for review, you may ask the Information Commissioner to review our decision: The Information Commissioner, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, Telephone: 01625 545700.



**Wirral Community Health and Care
NHS Foundation Trust**
Chair: Professor Michael Brown CBE DL
Chief Executive: Karen Howell