

BOARD OF DIRECTORS MEETING
(Clinical Skills Lab, St Catherine's Health Centre)

Wednesday 21 August 2024 at 2pm - 4:30pm

AGENDA

No	Time	Item (10 minutes)	Action	Reference
1.	14:00	Journey of Care: Birkenhead Locality Community Nursing Chief Nurse	To assure	WCT24/25-057 (p)
PRELIMINARY BUSINESS: (5 minutes)				
2.	14:10	Apologies for Absence	To note	WCT24/25-058 (v)
3.		Declaration of Interests <i>(Any action to be taken as a result)</i>	To assure	WCT24/25-059 (v)
4.		Minutes of the previous meeting • 19 June 2024	To approve	WCT24/25-060 (d)
5.		Matters Arising: • 19 June 2024	To assure	WCT24/25-061 (d)
STATUTORY BUSINESS: (15 minutes)				
6.	14:15	Chair's Report	To assure	WCT24/25-062 (d)
7.		Lead Governor's Report	To assure	WCT24/25-063 (d)
8.		Interim Chief Executive's Report	To assure	WCT24/25-064 (d)
COMMITTEE ASSURANCE REPORTS: (20 minutes)				
9.	14:30	Brief reports from the sub-committees of the Board <ul style="list-style-type: none"> - Quality & Safety Committee - 10 July 2024 Non-Executive Chair of the Committee - Informal Board - 17 July 2024 Director of Corporate Affairs - Audit Committee – 24 July 2024 Non-Executive Member of the Committee - Finance & Performance Committee - 24 July 2024 Non-Executive Chair of the Committee - People & Culture Committee - 14 August 2024 Non-Executive Chair of the Committee - Staff Voice - 15 July 2024 Chief People Officer 	To assure	WCT24/25-065 (d/v)
PERFORMANCE: (15 minutes)				
10.	14:50	Integrated Performance Report (live from TIG) Interim Chief Executive	To assure	WCT24/25-066 (d/v)

RISK: (10 minutes)				
11.	15:05	Board Assurance Framework (BAF) strategic risks 2024-25 Director of Corporate Affairs	To approve	WCT24/25-067 (d)
STRATEGY & PLANNING (5 minutes)				
12.	15:15	Communications and Marketing Report for Q1 2024-25 Director of Corporate Affairs	To assure	WCT24/25-068 (d)
CORPORATE GOVERNANCE (20 minutes)				
13.		Formal Evaluation of the Shadow Board Programme Chief People Officer	To assure	WCT24/25-069 (d)
14.		PLACE governance arrangements and progress Interim Chief Executive	To assure	WCT24/25-070 (v)
15.		Annual declarations of interests - Board of Directors 2024-25 Director of Corporate Affairs	To assure	WCT24/25-071 (d)
16.	15:20	Audit Committee Annual Report Director of Corporate Affairs	To approve	WCT24/25-072 (d)
17.		Terms of Reference Annual Review - <i>Audit Committee</i> - <i>Quality & Safety Committee</i> - <i>Finance & Performance Committee</i> - <i>People & Culture Committee</i> - <i>Executive Leadership Team</i> Director of Corporate Affairs	To approve	WCT24/25-073 (d)
QUALITY GOVERNANCE (15 minutes)				
18.		CQC Statement of Purpose Chief Nurse	To approve	WCT24/25-074 (d)
19.		Annual Reports 2023-24 <ul style="list-style-type: none"> Complaints & Concerns Safeguarding Chief Nurse <ul style="list-style-type: none"> Information Governance Director of Corporate Affairs/SIRO <ul style="list-style-type: none"> Medicines Optimisation Annual Report Interim Medical Director	To approve To assure	WCT24/25-075 (d)
GROUP MINUTES (For noting):				
20.	16:05	Staff Voice: <ul style="list-style-type: none"> The minutes from the meeting on 3 June 2024 are pending approval and will be shared when available. 	To assure	WCT24/25-076 (v)
21.		Council of Governors <ul style="list-style-type: none"> The Lead Governor report attached provides a briefing on recent governor activity (including the Governors development session on 3 July 2024). The minutes from the meeting on 15 May 2024 are subject to approval at the next meeting of the CoG. 	To assure	WCT24/25-077 (v)
ITEMS FOR INFORMATION: (15 minutes)				
22.		Any Other Business		WCT24/25-078 (v)

23.	16:10	Invitation for Public Comments: Any questions on the items on the agenda should be raised with the Director of Corporate Affairs in advance to be addressed here.		WCT24/25-079 (v)
24.		Items for Risk Register		WCT24/25-080 (v)
25.		Staff Story: Birkenhead Locality Community Nursing Chief People Officer	To assure	WCT24/25-081 (p)
26.		Summary of actions and decisions		WCT24/25-082 (v)
Date and Time of Next Meeting: The next Public Board of Directors meeting will take place on Wednesday 16 October 2024.				

(d) = document included in the paper pack

(v) = verbal report to be provided at the meeting

(p) = presentation to be provided at the meeting